

Fonts printed on an INK printer:

Font Style	Font Size					
	8pt	10pt	11pt	12pt	14pt	16pt
Times New Roman	Skyline	Skyline	Skyline	Skyline	Skyline	Skyline
Calibri	Skyline	Skyline	Skyline	Skyline	Skyline	Skyline
Arial	Skyline	Skyline	Skyline	Skyline	Skyline	Skyline
Garamond	Skyline	Skyline	Skyline	Skyline	Skyline	Skyline
Century Gothic	Skyline	Skyline	Skyline	Skyline	Skyline	Skyline
Helvetica	Skyline	Skyline	Skyline	Skyline	Skyline	Skyline
Tahoma	Skyline	Skyline	Skyline	Skyline	Skyline	Skyline

Indentation is the same distance as 1st indentation on resume

- Same margins used for resume are used for references page

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Exact same header as header on resume

References ← Category header formatted in the same size & bolded, just like resume

Daniel Smith
Teacher
Skyline High School
1122 228th Ave SE
Sammamish WA 98075
(425) 837-7700

Tom Thompson
Physical Therapist
Apex Physical Therapy
42325 Downriver Blvd Suite 3
Town Name BE 12345
(123) 678-9012

Jane Doe
Manager
Eddie Bauer
234 Riverview Dr S
Town Name BE 12345
(123) 456-7890

* At least 3 references provided
* Same font style used on references page as resume

> Each address correctly formatted

Phone number format is consistent for header and each reference. For example:

Either (xxx) xxx-xxxx
Or xxx-xxx-xxxx

but not both.