Find the Financial Institution for You

Project Tips

Before:

* Communicate that you are a Skyline High School student working on a project for your Personal Finance class and would like to…
* Make an appointment to meet with an account specialist, customer service agent or other appropriate personnel (to insure someone will be available to speak with you).
* Recall, financial institutions are businesses and have other customers to take care of so limit your interview to 10-15 minutes and/or schedule your interview for a time when customer traffic is lower.
* Have a clear purpose for why you are there; have a camera, your questions and writing utensils with you.

Day Of:

* Arrive about 5 minutes before your scheduled appointment; politely notify an employee of your arrival and who you are scheduled to speak with.
* Dress nicely and be respectful; offer a firm handshake and thank them for their willingness to meet with you before AND after your interview.
* Remember to request a signed and dated business card with their name and title on it.
* Also remember to have a picture of you and the employee together taken by another person.

Following:

* Obtain a thank you card from Mrs. Reed. Complete it and return to Mrs. Reed to have it mailed.